

Association for Aid and Relief, Japan

Annual Report 2013



On behalf of AAR Japan, it is my pleasure to present to you our 2013 Annual Report. In the 2013 fiscal year, AAR Japan was able to extend its activities to 14 countries, including Japan. Our activities would not have been possible without the donations from both domestic and overseas supporters, contributions from various organizations and private companies, and grants/subsidies. I would like to take this opportunity to express our sincerest gratitude for all of your kind support and generosity.

AAR Japan will celebrate its 35th anniversary on November 24th of this year. When AAR Japan celebrated its 20th anniversary, I recall late Yukika Sohma, founder of AAR Japan, stating that we must strive to create a world where organizations like AAR Japan do not serve a purpose. However, even after 35 years, we are unable to put an end to our activities. The number of refugees fleeing from the turmoil in Syria and South Sudan is still on the rise, while a myriad of other pressing humanitarian issues plague various parts of the world. Cries for help of those in need of assistance remain countless.

In spite of this heartbreaking situation, our existence up until today is also a representation of the Japanese citizens' goodwill, compassion as well as concern toward global issues. Such empathy has been our source of encouragement and inspiration.

Since its establishment, AAR Japan has always placed much importance to stand right next to those who are in the most vulnerable situations. Depending on the security of the area, there have been cases where we were forced to evacuate. However, while paying our utmost attention to the safety of all of our staff members, we hope to continue our activities as a humanitarian organization that will always remain closest to those in need of support.

Once again, I would like to express our sincerest appreciation for your help in making our activities possible. We hope that you will stand by us and continue your kind support to AAR Japan.

July 2014

Yukie OSA
President of Association for Aid and Relief, Japan (AAR Japan)



Cover page photo: After AAR Japan installed slopes at Praek Tamak Elementary School in Cambodia, Saroeun China (right, 14 years old) is now able to attend school along with his peers. Pictured on the left is international staff member Tomoko Sonoda (November 2013)

Photo Credit:

Lower photo of p.9 (c) HALO Trust / **upper photo of p.19** (c) Yoshifumi KAWABATA / **p.24** (c) Takashi OKAMOTO / **all other photos** (c) AAR Japan

∞ Our Vision ∞

A world where all people, as unique and diverse human beings can coexist with respect for human dignity, and in harmony with the environment

By “all people” we mean...

Our goal should be to bring about clear changes to the lives of every person involved, starting with the beneficiaries, and including donors, staff members and volunteers.

By “unique and diverse human beings” we mean...

We will respect the diversity of human beings, such as differences in culture, religion, or whether they have disabilities or not.

By “coexist” we mean...

All kinds of people, each with his or her individual personality, recognize each other's existence and learn to live together.

By “with respect for human dignity” we mean...

Basic human rights of all people are insured.

By “in harmony with the environment” we mean...

We will always make sure that our activities do not cause harm to the environment.

∞ Our Mission ∞

AAR Japan is aiming to assist those affected by hardships such as armed conflicts, remnants of armed conflicts, infectious diseases, disabilities, etc. In doing so, we hope to deliver the goodwill of the Japanese people, and to help realize a global society where people of diverse backgrounds coexist with respect for one another, for nature, and for human dignity.

5 Priority Fields

AAR Japan now operates in the following fields: 1. Emergency assistance, 2. Support for persons with disabilities, 3. Mine/UXO action, 4. Action against infectious diseases, 5. Public awareness raising.

Emergency assistance

We are providing emergency assistance to refugees and victims when a disaster or a dispute takes place.

* AAR Japan is a member organization of Japan Platform.

Support for persons with disabilities

We are supporting persons with disabilities including landmine victims, through the provision of wheel chair, vocational training, physiotherapy and rehabilitation services, emergency assistance, and Community Based Rehabilitation (CBR).

Mine/UXO action

We are educating people on how to avoid accidents with landmines and UXOs, as well as helping the victims of such accidents.

Action against infectious diseases

We are spreading awareness of infectious diseases like AIDS and malaria.

Public awareness raising

We are actively organizing events and seminars in Japan so that people are aware of the conditions around the world.

We strive to carry out our activities based on the following principles:

- ✓ To consider the importance of disaster prevention, risk reduction, and resilience
- ✓ To be cognizant of the existence as well as the needs of marginalized communities and minorities, including issues on gender and persons with disabilities
- ✓ To follow the fundamental rule of “Do No Harm”
- ✓ To fully respect the agency of local individuals and to develop human resources
- ✓ To always maintain neutrality

- ※ Article 1 of the Convention relating to the Status Refugees defines “refugee” as “a person who owing to a well-founded fear of being persecuted for reasons of race, religion, nationality, membership of a particular social group or political opinion, is outside the country of his nationality and is unable or, owing to such fear, is unwilling to avail himself of the protection of that country...” In addition to such refugees, AAR Japan is committed to supporting all those faced with adversities in general, and our activities focus on serving the most vulnerable individuals on a long-term basis.
- ※ Mine risk education, or MRE, refers to educational activities aimed at reducing the risk of injury from mines by raising awareness and promoting behavioral change. Through MRE, we educate people on the existence of mine-contaminated areas, how to identify them, and what actions to take when coming across a landmine.

Activity Report for the 2013 Fiscal Year (April 2013 - March 2014)

During the fiscal year of 2013, we carried out activities in 15 countries including Japan, making full use of the generous contributions from our supporters. We have counted 23,679 cases of individual donations, and we extend our heartfelt appreciation for your help in making our activities possible.

With regard to overseas activities, AAR Japan has remained committed to the organization's five major pillars of action of emergency assistance, support for persons with disabilities, mine/UXO action, action against infectious diseases, and public awareness raising. In response to Typhoon Haiyan that struck the Philippine Islands on November 8th, we deployed our staff members immediately to efficiently implement relief activities. Likewise, we launched another emergency humanitarian aid project in Kenya in response to the influx of South Sudanese refugees that erupted due to the nation's internal conflict. As for Cambodia, where AAR Japan has been long active, we officially dispatched a staff member and established a new office to provide educational support to children with disabilities. Furthermore, we continued our mine risk education activities in Afghanistan, while pushing forward our agenda to combat infectious diseases in Zambia and Sudan, focusing on the prevention and treatment of HIV/AIDS and mycetoma, respectively.

Domestically, we maintained our focus on the 3 prefectures of Iwate, Miyagi, and Fukushima in the Tohoku region to continue our recovery and reconstruction efforts following the Great East Japan Earthquake. We held massage and active listening sessions in temporary housing complexes and, in addition to community events to promote interaction among the residents. In the aspect of supporting persons with disabilities, social welfare centers were repaired and playground equipment sets were installed at care facilities for disabled children. We also collaborated with designers and consulting firms in our attempt to facilitate new product development at vocational workshops for persons with disabilities. In Fukushima Prefecture, we distributed equipment such as radiation dosimeters, looms, and ovens so that such facilities can improve the quality of their products and generate more employment opportunities.

In regards to finance, our total annual income reached approximately 1 billion 746 million yen, excluding the balance brought forward from the previous fiscal year. This amount surpasses the total income of the last term, which is a result of the continuous support from overseas for our activities in the Tohoku region. Approximately 878 million yen, equaling to 50.9% of the total expenditure, was spent for our projects in 14 countries abroad, and approximately 678 million, equaling to 39.3%, was spent for the relief activities in response to the Great East Japan Earthquake. Refer to the following pages for details.

Countries where we work in



Lao PDR

Vientiane Office, Xiang Khouang Office

AAR Japan established an office in the capital of Vientiane in 1999. Supported by the Japan International Cooperation Agency (JICA), AAR Japan had produced and provided wheelchairs with the cooperation of the Ministry of Health and National Rehabilitation Center of Lao PDR. In 2010, AAR Japan opened an office in Xiang Khouang and began the assistance for survivors of unexploded ordnance.



2013 fiscal year final settlement: 40,482,659 JPY

1 Promotion of Social Participation and Small Scale Entrepreneurship Among Persons with Disabilities

Target Area: Vientiane Capital, Vientiane Province, Xayaburi Province, Lao PDR

Objective: To promote social participation among persons with disabilities in the target areas

Achievement: Before the launching of the JICA-funded project to promote small scale entrepreneurship among persons with disabilities, AAR Japan conducted vocational training seminars on cat fish farming and tailoring as a pilot project. The JICA project will officially start in the 2014 fiscal year after the Memorandum of Understanding with the Lao government is signed.

Beneficiaries: 13 persons (beneficiaries of pilot project)



A graduate of the tailoring training (on the right) takes orders for preparing Lao traditional dresses in her home. Pictured on the left is international staff member Noriyasu Okayama (November 2013)

2 Assistance to a Care Center for Children with Disabilities

Target Area: Vientiane Capital, Lao PDR

Objective: To support the management of “Ban Sainesouk Center”, a care center for children with disabilities

Achievement: AAR Japan financially supported Ban Sainesouk Center, which enabled children with disabilities to receive physical rehabilitation continuously.

Beneficiaries: Approximately 70 individuals including children with disabilities, their families, and staff members of Ban Sainesouk Center



A staff member studies with children at Ban Sainesouk Center (March 2014)

3 Assistance to Survivors of Unexploded Ordnance Including Cluster Munitions

Target Area: Xiang Khouang Province, Lao PDR

Objective: To minimize casualties caused by unexploded ordnance (UXO) in rural areas of Lao PDR, where damages related to cluster munitions are the most severe in the world, through the improvement of first-aid techniques, victim transfer system, and risk education.

Achievement: Targeting village health volunteers and health center nurses, AAR Japan provided trainings and distributed informative materials on how to deal with UXO accidents, including proper first-aid treatment and victim transportation methods, in addition to the provision of emergency first-aid kits. For non-medical practitioners, AAR Japan held workshops on the risks of UXO and basic first-aid treatment, and distributed educational materials.

Beneficiaries: Direct beneficiaries: 8 staff members of district hospitals, 275 village health volunteers, 42 health center nurses, and 1,495 villagers in 30 villages

Indirect beneficiaries: Approximately 250,000 individuals in Xiang Khouang Province



Village health volunteers receive training on first-aid treatment (February 2014)

Cluster munition: A form of air-dropped or ground-launched explosive weapon that releases or ejects smaller sub-munitions.

Kingdom of Cambodia

Phnom Penh Office

Since its founding in 1979, AAR Japan has supported Indochinese refugees in the camps around the Cambodia-Thai border, as well as those who resettled in Japan. AAR Japan then established a vocational training center for persons with disabilities and a wheelchair production workshop inside the premises of Kien Khleang National Rehabilitation Center for the Disabled in 1993 and 1994, respectively. In April 2013, a project to support the educational needs of children with disabilities was launched.



2013 fiscal year final settlement: 15,744,850 JPY

1 Distribution of Wheelchairs (Assistance to Persons with Disabilities through Capacity Building of a Local NGO)

Target Area: Phnom Penh, Kandal Province, Takeo Province, Prey Veng Province, Kampong Speu Province, and Kampong Chhnang Province, Kingdom of Cambodia

Objective: To promote social independence of persons with disabilities in Cambodia through capacity and skills building of a local NGO that engages in wheelchair production

Achievement: The wheelchair production workshop that AAR Japan had managed since 1994 became an independent, local NGO in 2006. Staff members were dispatched from AAR Japan's Tokyo headquarters to offer advice to the workshop staff in order to enhance their operational capacities and financial management skills to foster the workshop's self-sustainability.

Beneficiaries: Approximately 630 persons with disabilities

Indirect beneficiaries: Approximately 3,150 family members



Sao Sreymon, pictured on the left, received a wheelchair in May 2013 and says that it has helped her in doing house chores and visiting neighbors. Pictured on the left is AAR Japan's Tokyo Headquarters staff member Yoichi Sugita (November 2011)

2 Inclusive Education for Children with Disabilities

Target Area: Ksach Kandal District, Kandal Province, Kingdom Cambodia

Objective: To improve the physical and social environment of children with disabilities so that they can receive quality education

Achievement: 3 schools in the target communes received slopes, paved walkways, and accessible bathrooms, which removed the physical barriers for children with disabilities. Furthermore, medical treatment, rehabilitative support, and assistive devices such as wheelchairs, eye glasses, and hear aids were provided to both schooling and non-schooling children with disabilities, based on their individual needs. Lastly, workshops related to the themes of disability and disabled persons were held for teachers of the target schools, in addition to various public awareness events for the surrounding communities, to promote their understanding toward such issues.

Beneficiaries: Approximately 100 children with disabilities and 100 teachers of the target schools, approximately 240 who participated in public awareness events, and 15 members of the working group

Indirect beneficiaries: Approximately 3,000 pupils of the target schools and approximately 25,000 local community members



Before the new school year began, children participated in an advocacy campaign to demonstrate that education is a right for all children, regardless of disability. Pictured in the center is international staff member Tomoko Sonoda (September 2013)

Inclusive education denotes that all children should be accepted, without any restrictions, in local educational programs so that they can learn together. Putting this policy into practice includes identifying the needs of children with disabilities and removing their physical and social barriers by adjusting teaching methods, materials, classrooms, the learning environment, and the educational system as a whole to their special needs.

Union of Myanmar

Yangon Office, Hpa-an Office

In 2000, AAR Japan established a vocational training for persons with disabilities in Yangon. In the following year, a foster parenting program in Japan to support children with physical and intellectual disabilities in Myanmar was launched under the title, “Future of the Children in Myanmar”. In 2013, the Hpa-an Office was opened to implement mine risk education.

2013 fiscal year final settlement: 75,143,240 JPY

1 Promotion of Employment and Schooling for Persons with Disabilities in Yangon District

Target Area: Yangon District, Union of Myanmar

Objective: To promote economic, social, and psychological independence as well as social participation among persons with disabilities

Achievement: New curriculum was developed according to the needs of the current market and introduced at the vocational training center for persons with disabilities. Furthermore, advanced courses were established, while the training system was enhanced in the effort to take in more persons with hearing impairment. As for our Community Based Rehabilitation (CBR) activities, we strengthened the capacities of the existing self-help groups and further created new ones. We also reconstructed schools and paved community roads to make them more accessible for persons and children with disabilities, in addition to continuing our schooling support and public awareness raising interventions.

Beneficiaries: 151 trainees at the vocational training center, 141 children with disabilities, 174 members of self-help groups, and approximately 3,860 local community members including families, government officials, and educators



Trainees enrolled in the hair styling course at the vocational training center practice the use of scissors (September 2013)

2 “Future of the Children in Myanmar” (Foster Parenting Project)

Target Area: Yangon District, Union of Myanmar

Objective: To improve the conditions of children with intellectual and/or physical disabilities and provide them with opportunities to interact with the larger society, and to raise awareness among the family members of such children so that they can better provide care for their children

Achievement: AAR Japan continued its financial support to a local rehabilitation center for children with disabilities, in addition to providing physiotherapy services as well as training, assistive devices, hygiene kits, and livelihood support to households with children with disabilities. We also organized excursions and educational workshops to provide opportunities for the children and their guardians to interact and to deepen their awareness on the issue of disability, respectively.

Beneficiaries: 40 children with intellectual and physical disabilities in Yangon District, approximately 110 family members, approximately 310 individuals related to the rehabilitation center including children with disabilities, their family members, and staff members, and approximately 100 local community members and educators



AAR Japan supported a household with a disabled child by providing equipment to begin a small grocery shop. Pictured on the right is international staff member Akemi Kita (May 2013)

3 Mine Risk Education (MRE) and Assistance to Landmine Survivors in Kayin State

Target Area: Kayin State, Union of Myanmar

Objective: To decrease the number of landmine victims and improve the quality of life of existing landmine survivors through MRE and victim assistance activities

Achievement: AAR Japan created MRE materials such as posters and notebooks in preparation for the future implementation of MRE activities in Kayin State. Additionally, through the construction and repair of water tanks, installation of bridges, and pavement of the main road in Thit Sar Aye Myaing Village, a shelter community for internally displaced persons (IDPs) in Hlaingbwe Township, AAR Japan contributed to the improvement of hygiene and living conditions of approximately 1,500 villagers, including 94 landmine survivors.

Beneficiaries: Approximately 1,500 villagers including 94 landmine survivors in Thit Sar Aye Myaing Village, Hlaingbwe Township, Kayin State



AAR Japan paved the main road of Thit Sar Aye Myaing Village, enabling persons with disabilities to travel within the village more safely and with comfort. Pictured second from the left is international staff member Yumiko Kakuda (April 2014)

●Emergency Assistance (Emergency Assistance to flood victims)

See page 17.

Democratic Socialist Republic of Sri Lanka

The heavy rainfall that occurred at the end of 2010 caused flooding across the nation, mainly in the 3 eastern provinces, which affected up to 2,500,000 individuals. In January 2011, AAR Japan deployed staff members to implement emergency response activities, followed by support for persons with disabilities.

2013 fiscal year final settlement: 0 JPY

1 Promotion of Social Participation of Persons with Disabilities and Landmine/UXO Survivors

Target Area: Eastern Province and Monaragala District, Uva Province, Democratic Socialist Republic of Sri Lanka

Objective: To improve the quality of life among persons with disabilities and landmine/UXO survivors by supporting their employment

Achievement: AAR Japan was unable to obtain sufficient funds to implement the activities during the 2013 fiscal year. However, close coordination between AAR Japan and the local partner organization is ongoing with the expectation to launch a project during the fiscal year 2014.

Beneficiaries: None

Islamic Republic of Pakistan

Islamabad Office, Nowshera Office

AAR Japan conducted emergency assistance for the survivors of the massive earthquake that struck on October 8th, 2005. In 2009, AAR Japan began to support internally displaced persons (IDPs), generated by a sweep operation against the Taliban. In 2010, AAR Japan once again conducted emergency assistance for the flood survivors, which led to the opening of the Islamabad Office.



2013 fiscal year final settlement: 104,131,986 JPY

1 Improvement of Educational Environment

Target Area: Khyber Pakhtunkhwa Province, Islamic Republic of Pakistan

Objective: To improve the conditions of schools in Afghan refugee camps as well as host communities through the construction of classrooms, libraries, and water systems, and to spread proper knowledge on hygiene, so that the children can learn in an environment that is conducive to learning

Achievement: Targeting 3 schools in Afghan refugee camps and 10 Pakistani government schools, AAR Japan arranged extension and reconstruction work on classrooms, libraries, bathrooms, and wells, and provided necessities such as desks, chairs, sports equipment and books. Additionally, public awareness activities on hygiene sanitation were held for teachers, members of the parents' association, and students of 3 schools in Afghan refugee camps and 12 Pakistani government schools.

Beneficiaries: Approximately 5,300 individuals including teachers, students, and parents of schools in Afghan refugee camps and Pakistani government schools



Students study in a new classroom that AAR Japan reconstructed (December 2013)

Islamic Republic of Afghanistan

Kabul Office

Since October 1999, AAR Japan has been supporting landmine and UXO clearance efforts with the sales revenue of the picture book series “Not Mines, But Flowers”. Then, responding to the 2001 American and English bombings, AAR Japan established offices the following year in the capital city of Kabul and Taloqan of Takhar Province, located in the northeast of the country, and began the development of mine risk education (MRE) materials as well as a physical rehabilitation program.

2013 fiscal year final settlement: 58,768,548 JPY

1 Mine Risk Education (MRE)

Target Area: Kabul Province, Parwan Province, Bamyán Province, Panjshir Province, and Balkh Province, Islamic Republic of Afghanistan

Objective: To decrease the number of victims of landmines and unexploded ordnance (UXO) by disseminating and instilling accurate knowledge on landmines/UXO and proper safety measures to evade them

Achievement: AAR Japan dispatched MRE teams to deepen the citizens' understanding on how to protect themselves from improvised explosive devices (IEDs) and landmines/UXO through the use of mobile cinema programs, specifically differentiating men and women, and boys and girls alike, for gender sensitivity. Additionally, short television and radio programs on evading the dangers of landmines/UXO were produced and broadcasted via the national network of Afghanistan.

Beneficiaries: 92,991 individuals who participated in the mobile cinema programs and an estimated number of 8,000,000 viewers and listeners of the television program and the radio program, respectively

2 Support for Persons with Disabilities Including Landmine Survivors

Target Area: Kabul, Islamic Republic of Afghanistan

Objective: To increase social participation and educational opportunities among persons with disabilities including victims of landmines

Achievement: Collaborating with a local NGO “Community Centre for Disabled”, AAR Japan provided educational support to children with disabilities, including landmine survivors, by dispatching tutors to their homes and assisting their English studies.

Beneficiaries: 82 children with disabilities including landmine survivors

3 Landmine and Unexploded Ordnance (UXO) Clearance

Target Area: Baghlan Province, Islamic Republic of Afghanistan

Objective: To clear landmines and UXO in Dushi District in order to prevent people from suffering landmine injuries and to improve the safety of the target area

Achievement: In cooperation with HALO Trust, a British NGO, landmine and UXO clearance activities were carried out in 3 villages in Dushi District of Baghlan Province containing a total of approximately 981 households, which resulted in the removal of 36 landmines and 3 UXO.

Beneficiaries: 981 households living in Dushi District, Baghlan Province (approximately 7,000 individuals)



AAR Japan's Tokyo Headquarters staff member Chiaki Furukawa (right) shows a MRE brochure created by AAR Japan to a local girl (March 2013)



Hanisa (left, 19 years old), whose body's right half is paralyzed, learns English with the support of AAR Japan (July 2013)



HALO Trust workers manually clear landmines and UXO using their own hands

Republic of Tajikistan

Dushanbe Office

AAR Japan opened an office in the capital city of Dushanbe in order to secure a route of assistance for Afghanistan following the air attacks on Afghanistan in the aftermath of the September 11th terrorist attacks. Subsequently, AAR Japan started its full-fledged support for people suffering from poverty in Tajikistan.



2013 fiscal year final settlement: 60,390,343 JPY

1 Improvement of a Rehabilitation Center for Children with Disabilities, Capacity Building of a Wheelchair Workshop, and Promotion of Inclusive Education for Children with Disabilities in Dushanbe

Target Area: Vahdat district, Khujand, Vakash district and Dushanbe, Republic of Tajikistan

Objective: To reduce the physical strain of children with disabilities and to foster their independence by strengthening the capacity and rehabilitative system of the National Rehabilitation Center, while extending access to education for children with disabilities through the promotion of inclusive education

Achievement: A wheelchair expert was assigned to strengthen the capacity of Tajikistan's only wheelchair workshop, Dilshod, so that it could produce high-quality wheelchairs and assistive devices. While distributing wheelchairs and assistive devices manufactured by Dilshod to 2 national rehabilitation centers, AAR Japan renovated one of them, Vahdat Rehabilitation Center, to increase its number of patient beds. Furthermore, AAR Japan dispatched a Japanese specialist to administer training courses to staff members of the center as well as other hospitals involved with rehabilitation. As for the promotion of inclusive education, firstly, learning tools and materials were provided to 2 schools in Dushanbe that will serve as the bases for promotion activities. A Japanese specialist was dispatched to conduct teacher training and awareness seminars concerning inclusive education for teachers and interested persons, in cooperation with local NGOs.

Beneficiaries: Approximately 2,000 individuals of the National Rehabilitation Center including hospitalized children and their guardians, 17 individuals who received training from the rehabilitation specialist, approximately 4,100 family members of the patients of Vahdat Rehabilitation Center, 27 children with disabilities of 2 schools, 54 guardians, 48 teachers who received inclusive education training, and approximately 50 participants of awareness seminars



A child at Vahdat Rehabilitation Center practices walking using a walker that was produced by Dilshod. Pictured on the left is wheelchair expert Shiho Nishi (May 2013)

2 Assistance for Persons with Disabilities through Vocational Training (Beauty/Cosmetics and Massage Courses)

Target Area: Dushanbe, Republic of Tajikistan

Objective: To promote social participation and financial independence of persons with disabilities and their families by providing various vocational trainings such as a beauty/cosmetics course and a massage course

Achievement: The participants received trainings in beauty/cosmetics and massage services, which have recently been in high demand among youths. In the beauty/cosmetics course, participants learned hairstyling, nail art, and makeup techniques, while in the massage course, trainings were provided, where most of the trainees were visually impaired.

Beneficiaries: Direct beneficiaries: 60 participants consisting of persons with disabilities and family members of persons with disabilities

Indirect beneficiaries: 300 individuals who are family members of the participants.



In the massage course, most of the participants are visually impaired. The instructor (left) carefully provides lessons using their hands (November 2013)

Republic of Turkey

Sanliurfa Office

In response to the magnitude 7.2-earthquake that struck eastern Turkey on October 23, 2011 resulting in more than 1,200 casualties, AAR Japan carried out emergency assistance for the disaster survivors. Since 2012, AAR Japan has been assisting Syrian refugees who fled to Turkey due to the internal conflict in Syria.



2013 fiscal year final settlement: 101,045,136 JPY

1 Support to Schools for Children with Disabilities

Target Area: Van Province, Republic of Turkey

Objective: To support schools for children with disabilities that have fallen into administrative difficulties due to the earthquake and create an environment where children with disabilities can safely learn.

Achievement: AAR Japan strengthened rehabilitation support for and promoted social participation of children with disabilities by supplying walkers, balance boards, a bed for rehabilitation, educational materials, and toys to a school for children with disabilities in Van City.

Beneficiaries: Approximately 200 children with disabilities



AAR Japan's Tokyo Headquarters staff member Takako Oda (right) reads a book with a girl at the Şehrivan Rehabilitation Center, where AAR provided educational materials (November 2013)

2 Assistance to Syrian Refugees

Target Area: Phase 1: Hatay Region, Kilis Region, and Sanliurfa Region, Republic of Turkey; **Phase 2:** Sanliurfa Region, Republic of Turkey

Objective: To improve the living conditions of Syrian refugees living in the southeastern region of Turkey by distributing relief items assisting persons with disabilities, and providing educational support to children

Achievement: AAR Japan distributed food items, daily necessities, and other items to overcome the harsh winter to Syrian refugees living in the southeastern region. As for educational support, AAR Japan distributed stationery, textbooks, and uniforms to students of Syrian school. Lastly, for persons with disabilities living both inside and out of refugee camps, AAR Japan distributed assistive devices and provided rehabilitation trainings.

Beneficiaries: (Phase 1) Distribution of food items and daily necessities: 3,600 households (approximately 18,000 individuals), Assistance to persons with disabilities: 180 individuals, Educational support: 2,187 Syrian schoolchildren (Phase 2) Distribution of winter necessities: 1,570 households (approximately 7,850 individuals), Assistance to persons with disabilities: 102 individuals, Educational support: 1,000 Syrian schoolchildren



AAR Japan's Headquarters staff member Hironori Hara hands daily necessities to a Syrian family living in Turkey (April 2013)

Republic of Sudan

Khartoum Office, Kassala Office

Following the truce of the civil war in January 2005, AAR Japan began its investigation in April of the same year. The Kadugli Office in South Kordofan State was closed in June 2011 due to the deteriorating security situation.



2013 fiscal year final settlement: 47,988,108 JPY

1 Mine Risk Education (MRE)

Target Area: Kassala State, South Kordofan State, River Nile State, and the capital Khartoum, Republic of Sudan

Objective: To reduce the number of landmine victims in Sudan

Achievement: AAR Japan implemented MRE activities by visiting villages in Kassala State, where mine action is particularly in demand. Furthermore, AAR Japan contributed to the long-term reduction of landmine victims by developing teaching materials and strengthening the capacity of a local organization that conducts MRE. Lastly, in response to the damages caused by heavy rain that fell across various parts of Sudan in August 2013, AAR Japan distributed relief items such as mosquito nets and blankets to the disaster-affected population in River Nile State, in cooperation with the Sudanese government.



An MRE session using posters (November 2013)

2 Action to Combat Infectious Disease in the White Nile State

Target Area: White Nile State, Republic of Sudan

Objective: To contribute to the reduction of infectious disease patients in White Nile State

Achievement: In addition to assisting the management of a clinic and conducting sensitization activities to promote prevention of infectious diseases, AAR Japan provided opportunities to treat mycetoma.

Beneficiaries: Approximately 4,000 individuals



Pictured on the left is international staff member Harumi Kawagoe with children who received materials describing how to prevent mycetoma (May 2013)

Republic of South Sudan

Kapoeta Office

Since 2006, AAR Japan had been carrying out water and hygiene projects in southern Sudan from the Nairobi Office in Kenya. The Kapoeta Office was set up in August 2007. Republic of South Sudan gained independence from Sudan in July 2011.



2013 fiscal year final settlement: 104,289,978 JPY

1 Installation of Water Supply Facilities, Public Health Support, and Basic Health Promotion in Eastern Equatoria State, Republic of South Sudan

Target Area: Kapoeta South, Kapoeta North, Kapoeta East, Lopa/Lafon, and Budi Counties in Eastern Equatoria State, Republic of South Sudan

Objective: To improve basic infrastructure needed to protect the lives and health of the local people including returnees, as well as the learning environment for children, in Eastern Equatoria State, while establishing a self-sustainable management mechanism among the local people

Achievement: AAR Japan installed 12 and restored 95 water wells while training local people to voluntarily and continuously manage these facilities. Elementary schoolteachers and representatives of guardians were invited to health promotion seminars so that they can teach proper sanitation and hygiene methods. AAR Japan also held sanitation and hygiene trainings to the general public, installed toilets in 3 elementary schools, and proceeded with its plans to set up water towers.

Beneficiaries: Installation of water supply facilities: 46,653 individuals, Public health support: 5,630 individuals, Basic health promotion: 35,014 individuals



Teachers practice hygiene and sanitation education methods using picture cards. Pictured in the center is international staff member Naoki Umeda (August 2013)

2 Establishment of a Public Library

Target Area: Kapoeta South, Eastern Equatoria State, Republic of South Sudan

Objective: To offer learning opportunities to children who cannot attend school as well as those are in school who aim for advanced education through extracurricular activities at a public library

Achievement: AAR Japan is currently in the process of establishing a public library in Kapoeta South, Eastern Equatoria State

Beneficiaries: None

Republic of Kenya

Nairobi Office, Garissa Office

In 2011, AAR Japan launched emergency assistance in Kenya to respond to the drought that occurred in eastern African region (Kenya, Somalia, Ethiopia, etc.) in August. Garissa Office in North Eastern Province was established in 2013.



2013 fiscal year final settlement: 70,800,443 JPY

1 Strengthening of Drought Preparedness in Garissa District / Emergency Assistance to Flood Survivors

Target Area: Garissa District, North Eastern Province, Republic of Kenya

Objective: To strengthen the capacity to cope with future droughts by improving and constructing water facilities and by establishing a self-sustainable facility management system within communities in Garissa District of North Eastern Province, which suffered severe damages following the massive drought in 2011

Achievement: AAR Japan improved the accessibility to safe water in 5 villages in Garissa District by means of drilling boreholes and constructing or improving water facilities. A water management committee was set up in each village and received training on water facility maintenance. In addition, in response to the flood that occurred around March to May, relief items consisting of waterproof sheets, blankets, mosquito nets, soaps, and plastic containers were distributed to the flood survivors.

Beneficiaries: 740 households (approximately 5,180 individuals) in the suburbs of Garissa Town

● Emergency Assistance (Emergency Assistance to South Sudanese Refugees)

See page 17.



International staff member Daigo Takagi interacts with community members in front of the water facility that AAR Japan constructed (July 2013)

Republic of Uganda

In March 2009, AAR Japan invited a representative of Uganda Landmine Survivors Association (ULSA) to Japan. AAR Japan and ULSA discussed the possibilities of building a network among victims of landmines in Uganda, which led to the two organization's collaborative partnership.

2013 year fiscal final settlement: 0 JPY

1 Livelihood Assistance for Survivors of Landmines

Target Area: Yumbe District, Republic of Uganda

Objective: To support income generation of survivors of landmines and unexploded ordnance (UXO) so that they can self-sustainably enhance their quality of life

Achievement: No concrete activity was conducted during this fiscal year due to lack of financial resources. AAR Japan and ULSA have been preparing to start the project in the fiscal year 2014.

Beneficiaries: None

Republic of Zambia

Lusaka Office

For 20 years from 1984 to 2004, AAR Japan had supported refugees in Meheba Refugee Settlement. Since 2004, AAR Japan has been implementing initiatives to fight the spread of HIV/AIDS, a social problem that has plagued the local Zambian society, particularly in and around the capital city of Lusaka.



2013 fiscal year final settlement: 83,082,451 JPY

1 Implementation of Measures to Combat HIV/AIDS (Medication Assistance)

Target Area: Kafue and Chilanga Districts, Lusaka Province, Republic of Zambia

Objectives: To increase the number of ART (anti-retroviral therapy) patients who can continue the use of the medication by strengthening the support structure of ART, while reducing the risks of HIV/AIDS in the target area by raising public awareness on HIV/AIDS prevention

Achievement: This fiscal year includes the first and second phases of a 3-year plan. In the first phase, in the target areas of Kafue and Chilanga Districts, AAR Japan constructed 2 ART centers, established and improved an information management system of ART patients, selected and trained medical support volunteers, and carried out awareness activities on HIV/AIDS for both ART patients and their family members. During the second phase that began on January 11th, 2014, AAR Japan added Mwembashi area as one of its target areas and began the coordination of constructing ART centers in clinics, selected medical support volunteers, and initiated the formation of HIV/AIDS prevention clubs in 5 schools.

Beneficiaries: Direct beneficiaries: Approximately 49,265 individuals in Chilanga, Kafue Town, and Mwembashi area including ART patients, their family members, and medical support volunteers

Indirect beneficiaries: Approximately 126,000 residents of the target areas



Medical support volunteers regularly hold group counseling sessions for HIV-positive patients (September 2013)

2 Assistance to HIV/AIDS Orphans

Target Area: Ngo'ombe District, Lusaka Province, Republic of Zambia

Objective: To create a system in which HIV/AIDS orphans can continuously attend school by assisting their schooling fees, facilitating their caretakers to deepen their understanding toward the importance of education, and supporting their livelihood activities as means to pay for the children's schooling

Achievement: AAR Japan provided schooling support to the children by periodically monitoring and counseling them, and supported the management of income generation activities (poultry farming and maize milling) of a group consisting of their guardians so that they can self-sustainably earn an income to cover schooling fees for the children

Beneficiaries: 47 HIV/AIDS orphans and approximately 235 family members



Jennifer (right, 17 years old) lost her mother to AIDS. As one of the children whom AAR Japan supports, she has been studying hard with the hopes to become a doctor in the future. Pictured on the left is international staff member Yuki Sakurai (November 2013)

Republic of Haiti

Port-au-Prince office

The earthquake that occurred on January 12th 2010 affected 3,000,000 individuals out of the total population of 10,000,000, and the number of death reached up to more than 310,000. Known as the poorest country in the western hemisphere with a history of political and social instability, AAR Japan deployed 4 staff members and launched its emergency operation.



2013 year fiscal final settlement: 63,254,307 JPY

1 Hygiene and Sanitation Promotion in Elementary Schools in Port-au-Prince

Target Area: Carrefour, Port-au-Prince, Haiti

Objective: To reduce the risks of preventable infectious diseases among students through the installation of sanitary equipment and promotion of proper hygienic behavior in elementary schools

Achievement: AAR Japan constructed 37 toilets, repaired 3 toilets, and installed 8 water tanks used for washing hands in 8 schools in the Carrefour area. In addition, AAR Japan held hygiene trainings for teachers, management trainings for school administrators, and established hygiene clubs at each school and supported their operation. Through these activities, each school gained the ability to self-sustainably promote hygiene and sanitation education and properly maintain the installed sanitary equipment.

Beneficiaries: Approximately 4,000 students and approximately 140 teachers of the target schools

Indirect beneficiaries: Approximately 20,000 family members of the direct beneficiaries



Schoolchildren wash their hands with a bucket provided by AAR Japan. The children have learned the importance of washing their hands before meals or after using the toilet (November 2013)

Emergency Assistance

2013 fiscal year final settlement: 52,765,553 JPY

1 Assistance to Flood Survivors (Union of Myanmar)

Target Area: Hpa-an Township and Hlaingbwe Township, Kayin State, Union of Myanmar

Objective: To facilitate the early livelihood recovery of those affected by the massive flooding that occurred in Kayin State through the provision of relief items, taking into consideration the existence of especially vulnerable people

Achievement: AAR Japan distributed fertilizer to farming households in 4 villages in Hpa-an Township and 3 villages in Hlaingbwe Township, contributing to their early livelihood recovery. For non-farming households, we distributed relief packages consisting of 14 daily essential items such as rice, kitchenware, and blankets that were selected by individual household needs.

Beneficiaries: 475 households (191 farming households, 284 non-farming households, approximately 2,850 individuals)



AAR Japan's national staff member (left) delivers a bag of rice and a set of daily essential items to a villager affected by the flood (August 2013)

2 Assistance to Persons with Disabilities affected by Typhoon Haiyan in Cebu and Leyte Islands (Republic of the Philippines)

Target Area: Northern Cebu Island including surrounding islets, Leyte Island (Tacloban City and Palo Municipality)

Objective: To facilitate the mid- to long-term recovery of daily lives of persons with disabilities affected by Typhoon Haiyan through the collection and sharing of their data with local governments and other related organizations, in addition to the distribution of relief items

Achievement: AAR Japan conducted door-to-door survey of persons with disabilities in Northern Cebu Island and its surrounding islets as well as Leyte Island, who had not received sufficient aid following the disaster. Furthermore, food and shelter kits were distributed to targeted households. Lastly, AAR Japan repaired a private special education school for children with disabilities in Tacloban City, Leyte Island.

Beneficiaries: 5,687 persons with disabilities who were surveyed, 3,393 households that received food packages (approximately 17,000 individuals), and 1,796 households that received shelter kits (approximately 9,000 individuals)



International staff member Yuta Funakoshi (left) distributes food packages to persons with disabilities in disaster-stricken Tacloban City, Leyte Island (January 2014)

Emergency Assistance

3 Emergency Assistance to South Sudanese Refugees in Kakuma Refugee Camp (Republic of Kenya)

Target Area: Kakuma Refugee Camp, Republic of Kenya

Objective: To improve the quality of life of South Sudanese refugees who settled in Kakuma Refugee Camp in Kenya following the internal conflicts in South Sudan that have erupted since December 15th, 2013, by providing education, water, and daily necessities

Achievement: AAR Japan provided 15 tents and 300 plastic chairs to an elementary school in Kakuma Refugee Camp and prepared for the installation of water pipes and distribution of clothing, sandals, and solar lamps.

Beneficiaries: Approximately 14,000 South Sudanese refugees including school teachers and children



International staff member Daijo Tsuchikawa (left) interviews South Sudanese refugees who fled in desperation and arrived in Kakuma Refugee Camp (March 2014)

Activities in Japan

Tokyo Headquarters, Sendai Office, Soma Office

Just 2 days after the Great East Japan Earthquake on March 11th, 2011, AAR Japan dispatched staff members to the Tohoku area. Offices were established in Sendai, Miyagi Prefecture and Morioka, Iwate Prefecture (closed in March 2013) within that same month and recovery and reconstruction activities have been carried out ever since. In April 2012, an office was established in Soma, Fukushima Prefecture.



2013 fiscal year final settlement: 737,324,015 JPY

1 Assistance to the Survivors of the Great East Japan

Target Area: Fukushima, Miyagi, and Iwate Prefectures

Objective: To create an environment where survivors of the Great East Japan Earthquake, particularly persons with disabilities and the elderly who are socially vulnerable, can lead a stable lifestyle. To reduce the economic and psychological burden of people who have been forced to evacuate due to the earthquake, tsunami, and the nuclear disaster at TEPCO Fukushima Daiichi Nuclear Power Plant

Achievement: In Iwate and Miyagi Prefectures, AAR Japan installed 35 security lights and started safety patrolling in Shinchichi-machi, Fukushima Prefecture. In addition to reconstructing 10 social welfare facilities for persons with disabilities in Fukushima, Miyagi, and Iwate Prefectures, AAR Japan provided necessary equipment to create work opportunities and improve the quality of their products such as sewing machines, weaving machines, ovens, and radiation dosimeters for food items, while also assisting in the development of new products in cooperation with designers and consulting agencies. Moreover, targeting temporary housing complexes in the 3 prefectures, AAR Japan carried out a total of 66 community events including massage sessions, active listening sessions, and community interaction gatherings. In 6 temporary housing complexes, AAR Japan supported resident-led gardening activities. As for support for children, AAR Japan installed playground equipment at 24 facilities for children with disabilities across the 3 prefectures, provided drinking water to 6 daycare centers in Fukushima Prefecture, and conducted 4 overnight recreation events in Nishiaizu Town, where radiation level is relatively low, so that families in Fukushima Prefecture can release their stress as evacuees and engage in physical exercise.

AAR Japan carried out the above projects in cooperation with “Support 21”, our sister organization.

Beneficiaries: 68,509 individuals



International staff member Yumeka Ota (front right) participates in an active listening session held at a temporary housing complex in Iwate Prefecture (December 2013)

2 Campaign to Ban Landmines

Achievement: Although the number of landmine/UXO victims is gradually diminishing, it will further take time to fully solve the root problem. A series of seminars and panel exhibitions aimed at promoting understanding toward landmine/UXO issues were organized. From September 9th to 13th, 2 AAR Japan staff members attended the 4th Meeting of States Parties to the Convention on Cluster Munitions in Lusaka, Zambia and proactively introduced the organization's activities to the participants while exchanging information with other organizations that are active in this particular field.

Activities in Japan

3 Assistance to Persons with Disabilities

Achievement: AAR Japan implemented projects, both domestically and abroad, including emergency assistance, which focused on the needs of persons with disabilities. In Japan, staff members proactively participated in external conferences and seminars with the aim to deepen their knowledge on this particular issue. Monthly internal staff meetings were also held, in addition to study sessions with experts and Michiko Tabata, one of AAR Japan's board members. The revision of AAR Japan's educational pamphlet about issues surrounding persons with disabilities took place.

4 Education and Public Awareness Raising (Promotion of Understanding Global Issues)

Achievement: AAR Japan restructured its educational and public awareness raising programs and launched the "Promotion of Understanding Global Issues Support Program" by combining its original "School Supporter Program", school visit activities, development and dissemination of educational materials, and planning and execution of international cooperation related events. Through this restructuring and our proactive efforts in distributing materials to school administrators and educators, we surpassed last year's number of seminars and workshops conducted by approximately 80.

Continuing from last year, AAR Japan taught a course on "NGO/NPO Theory" as a general subject on a rotational basis at Gakushuin University. Approximately 100 students participated in a total of 13 lectures. As for events, we held "Hello Asia", a one-day summer program for elementary school level children, in addition to participating in large-scale events including African Festa on May 11th and 12th, Global Festa on October 5th and 6th, and Myanmar Festival on November 17th.



During "Hello Asia", the participating children were able to converse and interact with our Afghan national staff members via videophone (August 2013)

5 Research

Achievement: As a steering committee member of the "Campaign to Stop Killer Robots", AAR Japan's board member Mami Mizutori participated in the kick-off event held in London in April 2013. On November 8th, 2013, AAR invited Dr. Peter Asaro, a specialist on armed robots and a technical expert in the campaign, and held a symposium at the International House of Japan, where 58 people participated. Mami Mizutori and a staff member of Tokyo Headquarters attended the strategy meeting in London in February 2014.

6 Assistance to Refugees in Japan

Achievement: AAR Japan continued cooperation with its sister organization, social welfare foundation "Support 21", on its assistance to refugees in Japan. AAR Japan staff members expanded their relationships with refugees and other foreigners living in Japan, while deepening their understanding of the issues surrounding these communities. As a refugee examination counselor under the Ministry of Justice, AAR Japan's Chairperson Fusako Yanase assisted hearings of rejected refugees and stated her opinion on the review process of refugees who filed complaint against their rejection.

7 Fundraising and Public Relations

Achievement: As a means to increase the number of our supporters, AAR Japan strengthened the use of the website and SNS (social networking services: Facebook, Twitter, etc.) for general publicity, and press release for media relations. As a result, the number of viewers of AAR Japan's SNS, as well as the number of event participants who registered through SNS, increased. By distributing press releases including event information while our international staff members are temporarily back in Japan, which was effective in appealing to the public audience the individualities of the staff members as well as delivering the latest reports from the ground, we were able to increase media coverage. Furthermore, international staff members visited supporting companies and organizations and made direct reports in our efforts to garner continuous support. As TICAD V (5th Tokyo International Conference on African Development) was held in Yokohama in June, AAR Japan labeled the first half of the fiscal year as "AAR African Campaign" and closed in on Africa on our website and monthly newsletters, while holding African-themed symposiums and live concerts. As for the latter half of the fiscal year, AAR Japan focused on the publicity of Myanmar, a country that has been receiving much attention in the business sector. Mari Tanigawa, one of AAR Japan's board members, visited AAR Japan's project site in Yangon and held a marathon event, followed by an activity report upon her return to Japan. A fundraising volunteer group that will plan and implement charity events all by themselves was set up. The first batch began its planning in October and executed the events in December and February, which brought in profit. As 2014 marks the 35th anniversary of its establishment, we created an anniversary logo in January and began its use on all of our publications in combination with AAR Japan's original logo. In order to improve the operational efficiency of the management of our supporters, we developed and launched a program that integrates the supporter database and payment processing into one. As of the end of March 2014, AAR Japan has 207 regular members, 829 associate members, and 981 month supporters. (Figures do not match the membership income value on page 22, as there are unpaid membership fees.)



8 Seminars on AAR Japan's Activities

Achievement: In order to widely provide information on our activities, seminars and symposiums were proactively organized for the general public. Not only did we hold symposiums on weeknights, we also began to hold them in the morning for working people before their commuting hours with the aim to diversify our target group. [Number of participants]

Year 2013

April 9th	South Sudan activity report @ AAR Japan [47]
April 15th	Tajikistan activity report @ AAR Japan [38]
June 2nd	TICAD V official side event symposium @ Pacifico Yokohama [137]
June 6th	Syria refugee support activity report @ AAR Japan [30]
August 21st	Summer program for elementary school level children @ AAR Japan [46]
October 4th	Myanmar observation report by AAR Japan's Board Member Mari Tanigawa @ Japan National Press Club [97]
November 8th	Evening Forum: Towards Banning Killer Robots @ International House of Japan [58]
November 27th	Afghanistan activity report @ Meiji Gakuin University [45]
December 3rd	Philippines emergency activities report @ AAR Japan [32]
December 17th	Syria refugee support activity report @ JICA Global Plaza [50]



AAR Japan invited Ms. Margaret Orechi from Uganda and other guests to present at a symposium for TICAD V (June 2013)

Year 2014

January 17th	Haiti activity report @ AAR Japan [24]
February 2nd	Mari Tanigawa Relay Marathon Chikyu @ Nissan stadium and the perimeter [717]
February 25th	Sudan activity report @ AAR Japan [32]
March 1st	The Great East Japan Earthquake recover assistance activities report @ Rikkyo University [102]
March 5th	Syria refugee support activity report @ AAR Japan [48]
March 7th	Ditto @ Osaka University Nakanoshima Center [41]
March 20th	Haiti activity report @ AAR Japan [26]

Activities in Japan

9 Sales of Charity Goods

Achievement: AAR Japan continued its sales of the picture book “Not Mines, but Flowers” series, written for the campaign to ban landmines, as well as “Introduction to Human Security – Seeking Freedom from Fear and Want” written by AAR Japan’s President Yukie Osa. In addition to the existing charity goods, we started the sales of handkerchiefs with a new design, while continuing the sales of charity chocolates with the support of Rokkatei Confectionery co.,ltd. A large number of companies offered to hold sales events to sell our chocolates and other products, which led to the expansion of our publicity avenues and increase in our supporters. For the third time, we organized the “MAGOKORO (- meaning cordiality -) Campaign” to deliver purchased chocolates with attached message cards to the disasters sites of the Tohoku region, which we received 1,174 applications.



The charity chocolate with new packaging was well received

10 Charity Concerts

Achievement: In order to widely promote our activities and create opportunities where people can support us, AAR Japan proactively organized charity concerts.

On May 30th, we held the “Sonoda Band × AAR Japan Special Live and Talk ‘Our African Travelogue’” at Pleasure Pleasure (Shibuya). Members from a popular band “Sonoda Band” had visited AAR Japan’s activity sites in Zambia and made a report of their experience at the event, while showcasing their musical talent.

On October 8th, we held the 7th Taki Kato (AAR Japan’s Vice-President) Charity Salon Concert at Kioi Hall, where we invited a trio of up and coming musicians, Toshiki Usui (pf), Yoshie Ueno (fl) and Morio Kitagawa (fl). On February 17th, 2014, we held the first “AAR Japan 35th Anniversary Charity Concert” at Suntory Hall, where we realized the first collaboration between pianist Hiroko Nakamura and conductor Kazuki Yamada (with Yokohama Sinfonietta) in the honorable presence of Her Majesty the Empress.

From March 17th to March 20th, violinist Atsuko Tenma and pianist Masako Yoshitake visited various disaster sites in Fukushima and Iwate prefectures, and held a total of 6 free recitals. With the same two performers, we held the second “AAR Japan 35th Anniversary Charity Concert” at Kioi Hall in Tokyo on March 25th.



Pianist Hiroko Nakamura (center) and conductor Kazuki Yamada (right) who performed at the charity concert held in Suntory Hall (February 2014)

11 NGO Counselor

Achievement: AAR Japan was designated by the Ministry of Foreign Affairs of Japan as a counselor to the general public in NGO and international cooperation related matters. During the 11-month contract period, we received 667 inquiries from students, private companies, and the media. Furthermore, AAR Japan staff members traveled to 6 schools outside of Tokyo, including Nagano, Osaka, and Hiroshima Prefectures, and made presentations on NGO activities and international cooperation.

12 Project Implementation and Organizational Structure

Achievement: In order to smoothly and safely implement our 26 projects in 13 countries, including emergency assistance, we reorganized our organizational system. The number of international staff members increased to 29 from 22 of last year. There are 12 staff members associated with the projects in Fukushima, Miyagi, and Iwate Prefectures related to the Great East Japan Earthquake recovery efforts (13 in the 2012 fiscal year) and 34 members at the Tokyo Headquarters, with a total of 76 permanent Japanese staff members (79 in the 2012 fiscal year).

Training opportunities were periodically offered to staff members, where they enhanced their work skills and security management skills. In August, representatives from overseas offices and staff members from the Tohoku offices and Tokyo Headquarters gathered, where they strengthened their working relationships. Through the Ministry of Foreign Affairs' NGO internship program, AAR Japan trained one of its staff members.

Many of our projects were implemented in cooperation with different organizations in different fields, particularly with our sister organization, social welfare foundation "Support 21".

A total of approximately 50 volunteers have been regularly contributing their time to newsletter preparation, operation of charity concerts, and public awareness raising events. In addition, since October 2013, our newly-formed fundraising volunteer group has been preparing and putting on various events such as charity parties.

With an aim to recognize and fulfill the organization's social responsibility in respect to information disclosure and accountability, we have been actively participating in seminars where we analyze the achievements and challenges of our organization in relation to ISO26000, the international standard for social responsibility. AAR Japan also participated in the "Accountability Self-Check 2012" conducted by The Japan NGO Center for International Cooperation (JANIC).

Statement of Changes of Working Capital

for the Year Ended 31 March 2014

Income

Subjects	Amount (in JPY)	Amount (EQ. USD)	Component Ratio (%)
General Accounting			
Membership Fees and Donations			
Membership Fees	4,966,000	48,251	
Donations	320,792,561	3,116,912	
Total	325,758,561	3,165,163	18.7%
Grants, etc.			
Domestic Private Funds	13,663,686	132,760	0.8%
Domestic Public Funds	724,363,985	7,038,127	41.4%
International Funds	607,717,628	5,904,757	34.7%
Total	1,345,745,299	13,075,644	77.1%
Other Income			
Project Income	13,113,214	127,412	
Interest Income	52,920	514	
Miscellaneous Income	8,761,814	85,132	
Gain on reversal of Lease and Guarantee Deposit	286,000	2,779	
Foreign Exchange Gain	15,805,826	153,574	
Total	38,019,774	369,411	2.2%
Total Income of General Accounting	1,709,523,634	16,610,218	97.2%
Profitable Business Accounting			
Operating Income (Sales)	36,187,563	351,609	
Non-operating Income	665,287	6,464	
Total Income of Profitable Business Accounting	36,852,850	358,073	2.1%
Total Income	(A) 1,746,376,484	16,968,291	100%

Expenditure

Subjects	Amount (in JPY)	Amount (EQ, USD)	Component Ratio (%)
General Accounting			
Overseas Project Expenses			
Laos	40,482,659	393,341	
Cambodia	15,744,850	152,981	
Myanmar (Burma)	75,143,240	730,113	
Sri Lanka	0	0	
Pakistan	104,131,986	1,011,776	
Afghanistan	58,768,548	571,012	
Tajikistan	60,390,343	586,770	
Turkey	101,045,136	981,783	
Sudan	47,988,108	466,266	
South Sudan	104,289,978	1,013,311	
Kenya	70,800,443	687,917	
Uganda	0	0	
Zambia	83,082,451	807,253	
Haiti	63,254,307	614,597	
Emergency Relief / Myanmar Flood	3,341,484	32,467	
Emergency Relief / Philippines Typhoon Disaster	40,397,366	392,512	
Emergency Relief / South-Sudanese Refugee	9,026,703	87,706	
Emergency Relief Others	0	0	
Total	877,887,602	8,529,805	50.9%
Domestic Project Expenses			
Emergency Relief for Tohoku Earthquake Victims	677,899,470	6,586,664	
Mine Action	2,992,131	29,072	
Support for Persons with disabilities	33,330	324	
Public Awareness	5,193,516	50,462	
Research	1,103,692	10,724	
Public Relations	50,101,876	486,804	
Commemorative Symposium	0	0	
Total	737,324,015	7,164,050	42.7%
Purchases of fixed assets			
Vehicles	14,957,683	145,333	
Equipments	571,241	5,550	
Office Rental Deposit (Fukushima)	60,000	583	
Total	15,588,924	151,466	0.9%
Administrative Expenses			
Personnel Expenses	31,254,166	303,674	
Others	21,395,189	207,882	
Total	52,649,355	511,556	3.0%
Other Expenditure			
Adjustment for Previous Year	9,954,727	96,723	
Total	9,954,727	96,723	0.6%
Total Expenditure of General Accounting	1,693,404,623	16,453,600	98.1%
Profitable Business Accounting			
Purchases	22,446,677	218,098	1.3%
Selling and General Administrative Expenses	9,627,051	93,539	0.6%
Expenditure of Profitable Business Accounting	32,073,728	311,637	1.9%
Total Expenditure (B)	1,725,478,351	16,765,237	100.0%
Net Income(Loss) (A-B)=(C)	20,898,133	203,054	
Working Capital at the Beginning of the Year (D)	718,094,407	6,977,210	
Working Capital at the End of the Year (C+D)	738,992,540	7,180,264	

Profitable Business Accounting

Statement of Income and Expenditure

for the Year Ended 31 March 2014

Income

Subjects	Amount (in JPY)	Amount (EQ. USD)	Component Ratio (%)
Operating Income (Sales)			
Concerts/Events	14,564,640	141,514	
Goods	19,288,605	187,414	
Projects Commissioned	2,334,318	22,681	
Total	36,187,563	351,609	98.2%
Non-operating Income			
Copyright Royalty	656,918	6383	
Miscellaneous Income	7,450	72	
Interest Received	919	9	
Total	665,287	6,464	1.8%
Total Income	(E) 36,852,850	358,073	100.0%

Expenditure

Subjects	Amount (in JPY)	Amount (EQ. USD)	Component Ratio (%)
Purchases			
Concerts/Events	10,341,302	100,479	
Goods	12,261,235	119,134	
Projects Commissioned by MOFA	241,008	2,342	
Transfer to Other Account	-396,868	-3,856	
Total	22,446,677	218,099	70.0%
Selling and Administrative Expenses			
Personnel Expenses	6,636,897	64,486	
Selling and General Administrative Expenses	2,990,154	29,053	
Total	9,627,051	93,539	30.0%
Total Expenditure	(F) 32,073,728	311,638	100.0%

Net Ordinary Income(Loss) (E-F)=(G)	4,779,122	46,435
Decrease of Inventories (H)	702,608	6,827
Income transferred from General Account (I)	470	5
Taxable Income for the Year (G+H+I)	4,076,984	39,608

Balance Sheet as of 31 March 2014

Assets

Subjects	Amount (in JPY)	Amount (EQ. USD)
Current Assets		
Cash and Bank Deposits	1,264,692,475	12,288,112
Accounts Receivable - Trade	318,013	3,090
Temporary Payments	103,855	1,009
Other Account Receivables	659,231	6,405
Prepaid Expenses	5,976,319	58,068
Supplies	433,340	4,210
Inventories	3,395,386	32,991
Total	1,275,578,619	12,393,885
Non-current Assets		
Vehicles	23,958,270	232,785
Equipments	7,444,158	72,330
Furniture & Fixtures	14,099,605	136,996
Office Rental Deposit	8,525,260	82,834
Total	54,027,293	524,945
Grand Total	1,329,605,912	12,918,830

Liabilities and Net Assets

Subjects	Amount (in JPY)	Amount (EQ. USD)
Liabilities		
Current Liabilities		
Advance Received	467,181,442	4,539,268
Account Payable - Non-trade	55,305,015	537,359
Temporarily Received	10,270,896	99,795
Tax Payable	924,900	8,987
Total	533,682,253	5,185,409
Non-current Liabilities		
Allowance for Retirement Benefit	5,100,000	49,553
Total	5,100,000	49,553
Total Liabilities	538,782,253	5,234,962
Net Assets		
Balance at the Beginning of the Year	495,408,341	4,813,528
Gain(Loss) for the Year	70,673,573	686,685
Balance at the End of the Year	566,081,914	5,500,213
Restricted Net Assets for Specific Project		
Balance at the Beginning of the Year	270,550,175	2,628,742
Increase/(Decrease) for the Year	-45,808,430	-445,088
Total Amount of Restricted Net Assets	224,741,745	2,183,654
Total Amount of Net Assets	790,823,659	7,683,867
Net Assets at the End of the Year	1,329,605,912	12,918,829

Statement of Income for the Year Ended 31 March 2014

USD1=JPY102.92

Subject	Amount (in JPY)	Amount (EQ. USD)
I Operating Income		
1. Membership Fees		
Regular Membership Fees	1,141,000	11,086
Associate Membership Fees	3,825,000	37,165
Subtotal	4,966,000	48,251
2. Donations		
Donations	246,491,422	2,394,981
Transfer from Restricted Net Assets	394,925,045	3,837,204
Gain on Donation of Assets	5,117,507	49,723
Subtotal	646,533,974	6,281,908
3. Grants, etc.		
Private Funds	6,587,373	64,005
Public Funds	1,064,718,650	10,345,110
Subtotal	1,071,306,023	10,409,115
4. Operating Income (Sales)		
Events	14,564,640	141,514
Charity Goods Sale	19,288,605	187,414
Commissioned Project	2,334,318	22,681
Miscellaneous Operating Income	664,838	6,460
Subtotal	36,852,401	358,069
5. Other Income		
Interest Income	54,072	525
Project Income	13,113,214	127,412
Foreign Exchange Gain	15,805,826	153,574
Miscellaneous Income	8,761,814	85,132
Subtotal	37,734,926	366,643
Operating Income Total (A)	1,797,393,324	17,463,986
II Operating Expenses		
1. Project Expenses		
i. Personnel Expenses		
Salary	252,440,661	2,452,785
Retirement Benefits Expenses	980,000	9,522
Legal Welfare Expenses	31,361,290	304,715
Welfare Expenses	1,101,796	10,705
Subtotal	285,883,747	2,777,727
ii. Other Expenses		
Direct Cost of Project (e.g. Distributions, Equipment)	1,209,668,809	11,753,486
Overseas Travel Expenses	39,714,397	385,876
Local Travel Expenses	24,788,921	240,856
Depreciation Expenses	10,333,430	100,403
Printing Expenses	6,379,243	61,983
Communications Expenses	14,690,258	142,735
Rent	12,693,940	123,337
Fees/Charges	25,477,507	
Sales Cost	9,568,605	92,971
Other Expenses	19,980,257	194,134
Subtotal	1,373,295,367	13,343,327

Project Expenses Total	1,659,179,114	16,121,054
2. Administrative Expenses		
i. Personnel Expenses		
Salary	22,707,770	220,635
Retirement Benefits Expenses	3,205,000	31,141
Legal Welfare Expenses	5,334,961	51,836
Welfare Expenses	346,435	3,366
Subtotal	31,594,166	306,978
ii. Other Expenses		
Consumables/ Equipment Expenses	917,134	8,911
Utilities Expenses	1,218,599	11,840
Communications/ Transportation Expenses	729,808	7,091
Rent	11,488,291	111,624
Travel Expenses	1,339,170	13,012
Fees/ Charges	2,023,141	
Depreciation Expenses	405,256	3,937
Registration Fee	943,500	9,167
Other Administrative Expenses	2,963,166	28,791
Subtotal	22,028,065	214,030
Administrative Expenses Total	53,622,231	521,008
Operating Expenditure Total (B)	1,712,801,345	16,642,062
Net Income from Operating Activities (C)=(A)-(B)	84,591,979	821,924
III Non-Operating Profit		
n/a	0	0
Non-Operating Profit	0	0
IV Non-Operating Loss		
Loss on Disposal of Fixed Assets	2,283,265	22,185
Loss on Previous Period Adjustment	9,954,727	96,723
Inventory Loss	755,514	7,341
Non-Operating Loss	12,993,506	126,249
Net Income from Non-Operating Activities (D)	-12,993,506	-126,249
Total Net Income (C)+(D)	71,598,473	695,675
Net Assets		
Total Net Income	71,598,473	695,671
Taxes	924,900	8,987
Net Increase/ (Decrease) for the Year	70,673,573	686,684
Balance at the Beginning of the Year	495,408,341	4,813,528
Balance at the End of the Year	566,081,914	5,500,212
Restricted Net Assets for Specific Project *		
Donations	74,677,339	725,586
Grants, etc.	274,439,276	2,666,530
I Transfer from Unrestricted Net Assets		0
II Transfer to Unrestricted Net Assets	-394,925,045	-3,837,204
Net Increase/ (Decrease) for the Year	-45,808,430	-445,088
Balance at the Beginning of the Year	270,550,175	2,628,742
Balance at the End of the Year	224,741,745	2,183,654
Balance of the Total Net Assets at the end of the Year	790,823,659	7,683,866

(*) Activities related to The Great East Japan Earthquake

Social Responsibility Policy of AAR Japan

When speaking of social responsibilities, only CSR activities tend to attract attention. However, not only corporations, but all institutions bear social responsibilities in realizing a sustainable society; and NGOs are no exception. AAR Japan will strive, in addition to aiming at solving social problems through our activities, to fulfill our social responsibilities as an organization working with various stakeholders.

Based on ISO 26000, the International Standard regarding social responsibilities, we will advance our efforts from each of the following standpoints that are listed as the core subjects in ISO 26000: organizational governance, the environment, labour practices, human rights, fair operating practices, consumer issues, and community involvement and development.

Actions taken in the fiscal year 2013

In the fiscal year 2013, AAR Japan has made well-grounded efforts with the motto of “we do what we can little by little.” Specific actions taken are shown in the chart below. We will continue to improve our organization in the fiscal year 2014 by maintaining the past practices.

Core subjects	Status of actions
Organizational governance	We updated the internal regulations to optimize the efficiency of administrative procedures.
Human rights	For fair employment, we are currently reviewing the questions on the application form that is filled out by applicants.
Labour practices	We are having discussions on the desirable work system to allow staff to achieve both diverse lifestyles and work.
The environment	We began reusing and recycling used paper to reduce the consumption of paper resources.
Fair operating practices	To conduct ethical procurement, we take into consideration, when selecting suppliers, whether they are engaged in human rights abuse as well as their commitment to environmental issues.
Consumer issues	To improve donors' satisfaction, we created a mechanism to share their complaints and compliments. In addition, to facilitate more comments to be sent to us via webpage, we improved its design.
Community involvement and development	We are making contribution to the local community as we cooperate with Shinagawa City where our Tokyo Headquarters Office is located as well as civil organizations that are active in Shinagawa City.



Association for Aid and Relief, Japan (AAR Japan) is a Non-Governmental Organization (NGO) established in 1979 with the original goal to assist the Indochinese refugees. Since then, its mission has evolved into providing long-term assistance to the most vulnerable people in the world, expanding its scope of activities. AAR Japan now operates in the following fields: 1. Emergency assistance, 2. Support for persons with disabilities, 3. Mine/UXO action, 4. Action against infectious diseases, and 5. Public awareness raising.

We have worked in over 60 countries / regions up until now, and are currently carrying out projects in 14 countries. In 1997, AAR Japan was awarded the Nobel Peace Prize as a member organization of the International Campaign to Ban Landmines (ICBL), and in 2008, was awarded Okinawa Peace Prize.

All of our relief efforts are based on financial and material aid from private companies, various organizations and associations, schools, individuals, and Japan Platform.

We deeply appreciate your warm and generous support.

Our website <http://www.aarjapan.gr.jp/english/>

global giving <http://www.globalgiving.org/>

Association for Aid and Relief, Japan

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